

6/12/2020

Friday, June 12, 2020 12:44 PM

Meeting Title: Technology Fee Committee

Date: 6/12/2020

Attendees	Representing
Valerie Moreno	IT - Chief Information Officer
Sarah Gruhler	Student Life
Evans Kaame	ASCC President
Masha Cole	ASCC Finance Director
Danny Hilliard	Student Representative
Kayla Rush	Student Representative
Bob Hughes	Faculty
Sabra Sand	Business Services
Mike Silva	IT Services
Ken Pruett	IT Services
Layla Otey	IT Services
Radmila Ballada	Faculty
Val Moreno	Chief Information Officer
Becky Udway	Note taking

Next meeting time and date: TBD

Agenda:

1. COVID-19 Request Review
2. Budget Review
3. 2020-21 Asks

Discussion:

- COVID_19 Request Review

Purchase	Estimated Cost	Actual Cost	Description
300 laptops 1st	\$178,557.00	\$178,557.31	Dell laptop computers
100 HotSpot Devices	\$4,498.00	\$5,998.50	For students without internet at home
HotSpot Mobile Broadband monthly	\$17,995.00	\$17,995.50	Monthly charges for hotspot cellular services for remote use in areas with no Wi-Fi options
InTune software	\$1,800.00	\$1,799.44	Software for IT Services to allow for mobile device management
200 laptops 2nd	\$204,000.00	\$201,513.13	Dell and HP laptop computers

Azure VDI for Student software	\$20,000.00	\$5,000.00	Virtual Desktop Infrastructure allows students to access software
	\$426,850.00	\$410,863.88	

- Budget Review
 - New reports are able to be viewed from ctcLink- see spreadsheet in Teams folder- Tech Fee 20-21 Budget Proposal.xls
 - Student lab staffing- with online classes, staffing will be at lower levels than normal. Existing labs can hold just over 100 students with social distancing observed.

- 2020-21 Asks

Additional Asks	Previous Budget	2020-21	Description
Tutoring Lab Assistant	\$45,600.00	\$67,200.00	This increase covers the changes in minimum wage since 2013.
Renewal of IT Salaries	\$179,078.00	\$188,629.08	Pays for 2 Classroom support technicians. Increase is for COLA and step increases. Could increase further due to IT reclassification decision from the state
Laptop Carts		\$12,000.00	Replace old, non-networked laptop carts and add additional
Switches for Laptop		\$4,000.00	Network switch allows updates while in carts

- Revenue for next year is projected to be over \$1 million. Reserve will also be over \$1 million after all funding has gone through.
- E-Tutoring- state wide initiative provides platform for e-tutoring, but Clark is still responsible for paying for tutors.
- Evans motioned to vote on the Tutoring lab increase and IT

Decisions:

1. Tutoring lab assistants increase and IT Salary renewal passed.

Parking Lot:

2. Laptop cart spending on hold until exact numbers are decided

Action Items:

Assigned to	Description	Opened	Target	Closed
Becky	Invite Janice Taylor to next Tech Fee meeting	6/12/2020		